



**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Department of Parks and Recreation**



**ROUTING AND TRANSMITTAL SLIP**

Name and Title of Recipient		Initials	Date
1. Lorraine Coleman-Williams, Budger Officer			
2. Kwelli Sneed, Interim Chief of Staff			
2. Amy Caspari, General Counsel			
3. Delano Hunter, Interim Director of DPR		2-534(a)(2)	11-26-18
<input type="checkbox"/> Legal Sufficiency	<input type="checkbox"/> For File	<input type="checkbox"/> Investigate/Research	
<input type="checkbox"/> Funding Certification	<input type="checkbox"/> For Clearance	<input type="checkbox"/> Per Conversation	
<input type="checkbox"/> Review & Approval	<input type="checkbox"/> For Correction	<input type="checkbox"/> Prepare Reply	
<input checked="" type="checkbox"/> Signature	<input type="checkbox"/> For Your Information	<input type="checkbox"/> Comment, Note & Return	
<input type="checkbox"/> Other			

**Subject:** FY19 DCPS MOU

**Remarks:**

DCPS has requested the services of DPR to continue pool management services at five school-based pools, for students enrolled in those schools during physical education programs or other special events during the school year. DCPS is interested in services to ensure that the pools are properly supervised and maintained.

The following documents are attached to this email:

- FY19 LOI
- MOU

From (Name/Title):	Office/Room#
James Washington, Director of Aquatics	Phone #
	202.714.5066
Signature	Date
	11/16/18



**Abstract of Correspondence**

**TO:** Dr. Amanda Alexander, Chancellor DC Public Schools  
**FROM:** OCOO, Ricky A. Brown, Jr.  
**DATE:** 9/26/18  
**SUBJECT:** FY19 MOU between Department of Parks and Recreation & DC Public Schools for Pool usage.

**1. Summary of Key Points (Brief):**

The Department of Parks and Recreation (DPR) will provide aquatic management and operations services during the school day. DC Public Schools (DCPS) will be responsible for all instruction, class management, and curriculum implementation while DPR will be responsible for operational compliance, safety, emergency response, coordination of maintenance and lifeguarding.

**2. Special Concerns:** N/A

**3. Action Required:** Signature

**4. Contact Person:** Ricky A. Brown, Jr. Phone: 202-480-0901

**Clearance**

	Prepared by	Cleared by Deputy Chief	Cleared by OGC	Cleared by CBO	Cleared by OCOO
<b>Name and Office</b>	Ricky A. Brown, Jr. OCOO	Doug Hollis, OCOO	Scott Barash, OGC	Sara Godlband, OCBO	Carla Watson, OCOO
<b>Initials and Date</b>	2-534(a)(2) 9/26/18	2-534(a)(2) 9/26/18	2-534(a)(2) 10/5/18	2-534(a)(2) 10/19/2018 on behalf of.	2-534(a)(2) 10/19/18

**Chancellor's Action:**

Approved     Disapproved     Modify     Discuss

**Remarks:**

2-534(a)(2)

Chancellor's Signature

11/1/18  
Date

